



**CHUTTER
UNDERWRITING
SERVICES** EST 1996

CGL RENEWAL NOTICE

IN ORDER FOR US TO PREPARE OUR RENEWAL TERMS WE REQUIRE THE FOLLOWING:

1. ADVISE OF ANY CHANGE IN PREVIOUS INFORMATION (EXCEPT AS SHOWN HEREIN), BUSINESS OPERATIONS OR LOCATIONS.

2. NUMBER OF FULL TIME EMPLOYEES (INCLUDING PRINCIPALS) _____ GROSS PAYROLL _____
NUMBER OF PART TIME EMPLOYEES (INCLUDING PRINCIPALS) _____ GROSS PAYROLL _____

3. ESTIMATED GROSS REVENUE - NEXT 12 MONTHS
(SAME SPLIT FOR EACH AREA OF OPERATION, AS WAS DECLARED LAST YEAR)?

4. A. IF ANY WORK IS COMMITTED TO SUB-CONTRACTORS OR INDEPENDENT CONTRACTORS, PLEASE ADVISE ANNUAL COST AND TYPE OF WORK.

B. ARE ALL SUB-CONTRACTORS AND INDEPENDENT CONTRACTORS REQUIRED TO PROVIDE EVIDENCE OF CGL INSURANCE, AND IF SO, FOR WHAT MINIMUM LIMIT?

5. FOREIGN OR U.S. EXPOSURE (PLEASE DESCRIBE AND SHOW REVENUE/LOCATIONS/EMPS BY COUNTRY)?

6. ANY CHANGE TO PRODUCTS SOLD? ANY PRODUCTS RECALLED? NEW PRODUCTS? PRODUCTS LIST OR BROCHURES (IF AVAILABLE)

7. OTHER: UPDATE ANY ADDITIONAL INFORMATION AS PROVIDED LAST YEAR (ATTACH IF NECESSARY)

8. ADVISE OF ANY LIABILITY ACCIDENTS OR OCCURRENCES WHICH MAY GIVE RISE TO A CLAIM BUT NOT YET REPORTED TO US.

9. ARE THERE ANY CHANGES IN PREVIOUSLY DECLARED OUTSTANDING CLAIMS INSURED ELSEWHERE?

PLS DON'T HESITATE TO CALL IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE.

IMPORTANT: PLEASE NOTE, IF WE DO NOT HAVE AN ORDER TO BIND PRIOR TO THE EXPIRY DATE, THIS POLICY WILL AUTOMATICALLY LAPSE.